

BY-LAWS
REPUBLICAN PARTY OF FAYETTE COUNTY
(December 2024 Edition)

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By virtue of the power and authority conferred by the Republican Party of Kentucky, pursuant to Section 4.06 of *The Official Rules of The Republican Party of Kentucky*, the Republican Party of Fayette County, in regular session, does hereby enact the following laws for its government and the government of all other committees subordinate thereto.

I. **Authority**

The Republican Party of Fayette County shall be governed by these bylaws. Wherever these bylaws conflict with *The Official Rules of The Republican Party of Kentucky*, these bylaws shall govern and take precedence, except in matters related to the removal or replacement of Party Officers and appeals and contests which arise from Fayette County.

II. **The County Committee**

The County Committee of the Republican Party of Fayette County shall be comprised of the elected precinct officers (three per precinct according to RSCC Rule 5.01), Republican Party of Fayette County Executive Committee Officers, and Republicans elected or appointed to electable, partisan political offices in Fayette County.

III. **The County Executive Committee**

The County Committee shall elect the County Executive Committee. The Executive Committee, upon election, shall thereafter function in place of the County Committee for all purposes, including but not limited to managing and directing party affairs in Fayette County, collecting and disbursing Party funds, promoting campaigns of Republican candidates at the national, state and local levels, and exercising such other duties, authorities, or privileges as imposed or granted either by Local, State or Federal law, *The Rules of The Republican Party*, and *The Official Rules of the*

Republican Party of Kentucky. The Executive Committee functions in place of the County Committee until the next Party reorganization, when a new County Committee takes office.

The Executive Committee is made up and functions as follows:

a. *Members*

(1) Fifty-Two (52) registered Republican members-At-Large. If the member moves out of the County, the seat will be declared vacant.

(2) The County Chairman, Vice Chairman, Secretary, Treasurer, and Youth Chairman, who need not be members of the County Committee prior to being elected to such office;

(3) Ex-officio Members:

a. With Voting Rights

Residents of Fayette County serving in one of the following capacities:

- i. Immediate Past Chairman
- ii. Immediate Past Vice- Chairman
- iii. Republican Member of the Fayette County Board of Elections;
- iv. Republicans elected or appointed to an electable, partisan political public office.

b. Without Voting Rights

- i. Republicans elected or appointed to an electable, non-partisan political public office.
- ii. Republicans elected or appointed to an electable, partisan political public office and represent Fayette County but live in another County.

IV. **Dues & Attendance**

(a) All members of the Executive Committee shall pay yearly dues as set by the Committee. Yearly dues are due in January of each year. Dues must be fully paid prior to the regularly scheduled February Executive Committee meeting. A member who has donated the maximum amount allowable political contribution to the County Party, pursuant to Kentucky Revised Statutes, will be considered to have paid his/her dues for that year. Failure to pay dues by any member shall result in that member's seat being declared vacant.

(b) Members are required to attend the duly called meetings of the Executive Committee. A member's seat shall be declared vacant after

three (3) consecutive unexcused absences from duly called meetings. Requests for excused absences shall be submitted to the committee chair and shall be subject to their approval

- (c) **Electronic Mail.** Every member of the Executive Committee shall be required to have a valid working e-mail address for which they can receive notices and e- mail correspondence related to committee business.

V. **Officers**

- (a) Immediately after being elected, the Fayette County Executive Committee shall meet to nominate and elect its officers to manage the day-to-day affairs of the Republican Party of Fayette County.
- (b) The officers elected shall be as follows:
- i. **Chairman:** who shall preside at all meetings, create and appoint members to any necessary committees, serve as an ex-officio member of all committees, process attendance excuses, be responsible for carrying out the mandate of these by-laws, and carry out all other duties incident to the office.
 - ii. **Vice-Chairman:** who shall have all the duties and authorities of the chairman during the absence or disability of the chairman, serve during a vacancy in the office of chairman until such a vacancy is filled, be an ex- officio member of all committees, and carry out all other duties incident to the office.
 - iii. **Secretary:** who shall keep and be responsible for minutes and records, including correspondence, receive and file the minutes and records of all committees and County Conventions, make meeting notifications to all Executive Committee members, keep attendance records, , and carry out all other duties incident to the office.
 - iv. **Treasurer:** who shall be responsible to receive and disburse all funds, keep a careful record of all transactions which he/she shall make available annually for audit, make a summary report at each Executive Committee meeting, notify members who are delinquent on dues, chair the Finance Committee, complete the required Registry of Election Finance reports of receipts and disbursements, and carry out all other duties incident to the office.
 - v. **Youth Chairman:** who shall be 40 years of age or younger at the time of election and who shall encourage party activity among young republicans and carry out all other duties incident to the office.
 - vi. The officers must be registered Fayette County Republicans but need not be members of the Executive Committee.

VI. **Election and Composition of the County Committee, County Executive Committee, and County Party Officers.**

- (a) The Executive Committee shall set the date, time, and location for County Committee elections and inform the Republican Party of Kentucky of such arrangements not later than January 25 during each year immediately following the year in which the presidential election is held. These arrangements shall be

made public on the party's website and social media accounts.

- (b) Not sooner than February 15 but not later than March 1 during each year immediately following the year in which a presidential election is held, the Chairman shall appoint a Nominations Committee which shall be approved by the Executive Committee.
- (c) In order to be considered for nomination to serve as an At-Large member of the Executive Committee, an individual must be a registered Republican voter in Fayette County during the most recent presidential election and must submit a letter expressing interest not later than March 1 during each year immediately following a year in which a presidential election is held. Such letter shall state the applicant's desire to serve as a member of the Executive Committee, their qualifications, past leadership and service experience, and why the applicant would like to serve as a member of the Executive Committee.
- (d) Not sooner than March 1 but not later than March 31 during each year immediately following the year in which the presidential election is held, the County Committee elections shall be held. All precinct elections in Fayette County shall be held on the same day and in the same location. The County Chairman or his designee shall preside over precinct committee elections for each precinct. Each precinct committee election shall be open to all registered Republican voters from that precinct who were registered to vote in the most recent presidential election. The County Chairman shall call each precinct one at a time and call their participants forward. The participants of a precinct committee election shall then elect a Precinct Captain, Co-Captain, or Youth Captain, who must be forty (40) years or younger on the day of the election. No person shall be elected to the office of Precinct Captain, Co-Captain, or Youth Captain unless they have received a majority of votes cast. If an election between two candidates for an office is tied, the voting shall move to a second ballot. This process shall continue for at least five (5) rounds of balloting, at which point the position shall be left vacant. If more than two candidates are running for a position and no candidate receives a majority of votes cast, the lowest vote-getting candidate shall be eliminated, and another round of balloting shall commence. This process shall continue indefinitely until a candidate is elected or until two candidates have been tied for five rounds of balloting.
- (e) Upon the conclusion of precinct committee elections, on the same day and in the same location, the newly constituted County Committee, that is, the newly elected precinct captain, co-captain, and youth captain from each precinct, the County Chairman, Vice Chairman, Secretary, Treasurer, Youth Chairman, the Immediate Past Chairman, Immediate Past Vice Chairman, the Republican member of the Fayette County Board of Elections, and any Republicans elected or appointed to an electable, partisan political public office, shall convene to elect an Executive Committee. The Nominations Committee shall present a slate of Fifty-Two (52) At-Large members of the Executive Committee. The proposed slate shall be printed out and distributed to the members of the County Committee. The County Committee shall then consider the slate and elect or reject the slate. If the slate is rejected, the Nominations Committee shall reconvene and nominate a new slate. This process shall continue indefinitely until a slate is elected. No slate shall be elected without receiving a majority of votes cast. Upon the election of the slate,

the County Committee shall adjourn.

- (f) On the same day and in the same location as the meeting of the County Committee in which Fifty-Two (52) At-Large members are elected, the newly constituted Executive Committee, that is, the Fifty-Two (52) At-Large Members, the County Chairman, Vice Chairman, Secretary, Treasurer, Youth Chairman, the Immediate Past Chairman, Immediate Past Vice Chairman, the Republican member of the Fayette County Board of Elections, and any Republicans elected or appointed to an electable, partisan political public office, shall convene and elect the Chairman, Vice Chairman, Secretary, Treasurer, and Youth Chairman.
- (g) The Nominations Committee shall present to the Executive Committee one slate of officers: County Chairman, Vice Chairman, Secretary, Treasurer, and Youth Chair. Any person who desires to stand for election for any of these offices shall submit a letter of interest to the Nominations Committee not later than Thirty (30) days prior to the Executive Committee meeting at which the officers are elected. The Executive Committee shall elect or reject the slate. If the slate is rejected, the officers shall be elected individually with nominations from the floor. No person may have their name placed into nomination for an officer position without having submitted a letter to the Nominations Committee at least thirty (30) days prior to the election for such officers. No person shall be elected unless they have received a majority of votes cast.
- (h) The County Chairman and Secretary shall certify the results of precinct committee elections, the election of the Executive Committee members, and the election of county officers not later than five (5) days following the adjournment of the Executive Committee at which officers are elected.
- (i) The provisions of this section related to precinct committee members, At-Large members of the Executive Committee, and officers shall only be applicable during regularly scheduled elections that occur during the month of March during each year immediately following the year in which a presidential election is held. Vacancies to these offices shall be filled in the manner described in the following section.

VII. Vacancies

- (a) When a vacancy occurs on the Executive Committee, or in any of the five officer positions, an announcement of such vacancy shall be made by e-mail within thirty (30) days and at the first regularly scheduled Committee meeting following the occurrence of the vacancy.
- (b) Any person seeking consideration for the vacant position shall submit a signed and dated letter of intent which includes his/her name, address, telephone number, e-mail address, and office for which he/she wishes to be elected as well as his qualifications to serve as a member and/or officer on the Executive Committee. Such letter of intent must be submitted by mail, e-mail, or personally to the County Secretary or the County Chairman.
- (c) Upon receipt of such letter of intent, the County Chairman or County Secretary, shall email the letter to the members of the Executive Committee at least five (5) days prior to the next duly scheduled executive committee

meeting. Candidates shall be invited to attend and speak at the meeting.

- (d) In the event the letter has been provided to the Executive Committee at least five (5) days prior to the duly scheduled executive committee meeting, voting in contested elections shall occur by written ballot. In the event of an uncontested candidate voting may occur by verbal confirmation.
- (e) Any vacancy unfilled forty-five (45) days after announcement by e-mail and regularly scheduled Executive Committee meeting may be filled by appointment, by the County Chairman.
- (f) However, if after the County convention is held electing the Executive Committee, any vacancies or unfilled Executive positions remain, the Chair may elect to fill the positions, at his/her discretion within ten (10) days.

VIII. Removal

The Executive Committee may itself remove any member with 30-day written notice by a 2/3 majority vote for misfeasance, malfeasance, or nonfeasance in office subject to the same appeal as provided in contested elections to the RSCC. The Executive Committee may also remove any member without notice for absences from meetings or non-payment of dues.

IX. Meetings

- (a) The Fayette County Executive Committee shall hold Regular Meetings monthly, unless the committee votes otherwise; in no case shall the Executive Committee meet less than quarterly.
- (b) The Chairman, in his or her discretion, may elect to hold a Special Meeting of the Fayette County Executive Committee. In the event of a Special Meeting, members shall be provided with no less than five (5) business days' notice of the date, time and location of such Special Meeting. Notice of Special Meetings shall be provided via e-mail.
- (c) The Chairman may, in his or her discretion, elect to convene any meeting set up herein, in person, or via an alternate method, which may include by electronic means, virtual means, or telephonic means.
- (d) Twenty-five percent (25%) of the voting membership of the Fayette County Executive Committee shall constitute a quorum for the conduct of business, in either Regular Meeting or Special Meetings.
- (e) Only members of the Executive Committee shall be permitted to participate in official business of the Republican Party of Fayette County, including, but not limited to, the presentation of motions and/or the casting of votes on any matters pending before the Executive Committee.
- (f) All meetings shall be governed by *Robert's Rules of Order, Newly Revised Edition*.

X. Financial Accountability and Disbursement of Funds

- (a) The Republican Party of Fayette County shall maintain two-signature bank accounts that require the signatures of the Treasurer and either the Chairman, the Vice-Chairman, or the Secretary.
- (b) Disbursement of fund requests shall be submitted to the Treasurer and will be paid pursuant to the annual budget approved by the Executive Committee.
- (c) Any expenditures that are beyond those allotted for in the budget shall be brought to the Executive Committee for approval before funds will be disbursed.

XI. Committees and Committee Chairman

The Chairman of Fayette County Executive Committee is hereby authorized to appoint standing and/or special committees for the purpose of carrying out the business of the Republican Party of Fayette County. Members of all committees, standing or special, and the chairman of each committee shall be appointed by the chairman of the Fayette County Executive Committee. Standing committees are Rules, Finance and Membership.

XII. Resolutions

The Executive Committee may consider resolutions, but only if such resolutions are submitted at least ten (10) business days in advance of the next regularly scheduled meeting and distributed to the voting membership of the Executive Committee at least seven (7) business days prior to the regularly scheduled meeting at which the resolution shall be considered. No resolution shall be in order which endorses a Republican candidate in a Primary Election. No resolution shall be in order which censures or condemns an elected Republican in public office. Nothing in this section shall be construed to prohibit the Executive Committee from censuring a member of the Executive Committee or precinct committee member for conduct in an internal disciplinary matter.

XIII. Amendment

These bylaws may be amended by two-thirds (2/3) vote of those members voting at a regular or special meeting of the RPFCC Executive Committee provided a copy of the proposed changes is sent via e-mail to the members with at least a five (5) day notice of the meeting. Any changes made by the Executive Committee shall be have force and effect only after the bylaws changes have been approved by the Executive Committee of the Republican State Central Committee (RSCC)

XIV. Emergency Procedures

- (a) In the event that any provision of these Bylaws as it relates to the election of the County Committee and Executive Committee cannot be performed due to acts of God, wars, national emergencies, or state emergencies, the Executive Committee is authorized to implement an alternative method by which such nominations and elections shall be conducted. Such alternative method may include electronic meetings, virtual elections, caucuses, or meetings, electronic or paper ballots, virtual conventions, or any method authorized by the Executive Committee.

- (b) This provision may be invoked by a vote of the Executive Committee at any

regular or special meeting. Such rules and procedures that will govern this process during an emergency shall be submitted by the Chairman to the Executive Committee for approval. The Executive Committee may amend such document and shall approve such document by majority vote. Once the alternative rules and procedures for the nomination and election of County Committee and Executive Committee are approved, such procedures and methods shall take the place of the relevant provisions.